

APPEARANCE COMMISSION MEETING

The Newton Appearance Commission met on Thursday, September 13, 2012 at 7:00 pm at Zander's Coffee House.

Present:

Lori Wray
Jim Gargis
Melvin Caldwell
Jan Freeman
Collette Touchette
Alicia Rayfield
Jane Martin
Tom Rowe
Sandra Waters

Guest:

No Guest

Chairman, Lori Wray welcomed everyone and called the meeting to order. The minutes of the last meeting were read and approved.

Old Business:

- A. A discussion of the Mission Statement and Duties and Responsibilities of the Appearance Commission was held. Included in this discussion was making sure all the information regarding the Appearance Commission appeared on the main city website with links from the Recreation Department. Topic discussion will continue at next meeting and the commission will take a closer look at the design of our web page.
- B. Doyle requested a schedule for placing and removing the hanging baskets around the downtown area. It was decided to not make a firm schedule and allow him to use his professional judgment.
- C. Lori and Alicia will work on a brochure for the "Adopt a Spot".
- D. The Memory Board will be placed in Yount Park again during the upcoming Christmas season. Blue replacement lights are on order for the tree; however, if they do not come in, we may be forced to use the clear lights.
- E. Collette will find and bring the ordinance for grass clippings for the newsletter "Appearance Spotlight" to the next meeting for discussion. Deadline is early December.
- F. Jim reported on information from the recent way finding sign committee meetings since Collette was unable to attend.
- G. Lori met with Andrew about waste pickup during a proposed Pride Week. It may not be possible to have a pick up anything/everything during a one week span due to cost of disposal.

New Business:

- A. Commission currently looking for one additional member.

Next Meeting: October 11, 2012, 7:00 pm
Zander's Coffee House